

## Frequently Asked Questions (FAQs) about Admissions

### **What are the fees for this year?**

Tuition and fee information can be found at:

[http://www.mcmaster.ca/bms/student/pdf/fees\\_grad\\_special.pdf](http://www.mcmaster.ca/bms/student/pdf/fees_grad_special.pdf)

*Please note: the 2017-2018 tuition updates will be posted by the registration opening date. Fees cannot be paid before registration.*

### **MOSAIC says 'initiated' on my application. What do I do?**

This means that your file has not been updated yet. Once you submit all your documents, it can take up to two weeks for your file to be reviewed and updated. If you have submitted all your documents, and the application status hasn't changed 2 weeks after submission, contact [wbooth@mcmaster.ca](mailto:wbooth@mcmaster.ca)

### **How do I clear conditions on a conditional offer?**

To clear your condition, you must provide your original transcripts in a sealed envelope from your university, and a certificate of degree completion. No firm offer will be sent to you.

#### For international Students: **Do I need a firm offer to apply for a study permit?**

You should be able to apply for a study permit with a conditional offer, but please check with the CIC website in your country to make sure that it is approved.

### **How long does it take for the offer letter to be sent out?**

It can take up to 4 weeks, from the date of the interview, to receive an electronic offer letter, if it is approved by the school of graduate studies. A hard copy offer letter will be sent out for international students, immediately after the electronic copy is sent. It can take up to 4-6 weeks to receive this offer.

### **I have a conditional offer, but have not provided the documents. Will my registration be affected?**

No, you will be able to register successfully without providing the documents needed. However, you MUST provide the documents upon arrival to McMaster University by January 1 for January admission, or September 1<sup>st</sup> for September admission.

### **What do I do once I accept an offer of admission?**

Once you have accepted the offer, please upload your picture in MOSAIC. If you have a conditional offer, you must submit your original transcripts and proof of degree completion upon arrival to McMaster University.

**When can I register for my courses?**

Registration will begin close to the start of the academic term (August for September starts, and December for January starts). You will receive an email in regards to registration a few weeks in advance.

**When can I pay my fees?**

You can pay your fees by the first day of each term (i.e. January 1st) beginning when registration opens. UHIP and Incidental fees MUST be paid by September 1<sup>st</sup> (or January 1<sup>st</sup> for January start students).

How to pay your fees: [http://www.mcmaster.ca/bms/student/SAC\\_payment\\_methods.html](http://www.mcmaster.ca/bms/student/SAC_payment_methods.html)

**Should I select courses at the time of registration?**

An email will be sent about a week or two before registration outlining the courses that must be taken by candidates. Students will also meet with a faculty member in September (January for January start students) to discuss the selection of electives. Selecting courses later will not affect payment for registration.

**When do classes start?**

We have not yet determined when the first day of classes is, but it is recommended for students to arrive before September 1<sup>st</sup> (January 1<sup>st</sup> for January start students).

**What are the beginning and end dates of each programs?**

For September Admissions:

MED, MEPP, MEME programs: September 1st 2016 to August 31 2017 (full-time students) and September 1st, 2016 to August 31, 2018 (part-time students).

MEEI or MTEI program: September 1st, 2016 to December 31st, 2017 (full-time students) or September 1st, 2016 to December 31st, 2018 (part-time students)

For January Admissions:

MED, MEPP programs: January 1st 2017 to December 31 2017 (full-time students) and January 1st, 2017 to December 31, 2019 (part-time students).

**Where can I find information for on and off-campus residences?**

McMaster does not provide on-campus housing for graduate students. Information about housing accommodations can be found in the link below:

<https://macoffcampus.mcmaster.ca/classifieds/>

**Is there a deposit I need to make to secure my spot?**

No, there is no deposit needed.

**Do you offer any scholarships for international students?**

Check out the link below for scholarship opportunities:

<https://graduate.mcmaster.ca/awards-funding/scholarships>

**Are there any TA positions for International students?**

There are no TA positions offered to students at the W Booth School of Engineering Practice and Technology.

**My referee did not receive an e-ref request. Can you please send it to them?**

If you are having problems submitting your Reference in our online Referee system, please download the Referee's Report on Graduate Applicant here:

[https://graduate.mcmaster.ca/sites/default/files/resources/eref\\_form.pdf](https://graduate.mcmaster.ca/sites/default/files/resources/eref_form.pdf), and submit that form to [sgsonl@mcmaster.ca](mailto:sgsonl@mcmaster.ca).

Alternatively, you can contact [wbooth@mcmaster.ca](mailto:wbooth@mcmaster.ca) to resend the e-ref request to your referee.

**What courses do I pick?**

An email will be sent out to new students a couple of weeks before registration. This email will outline the compulsory courses that need to be taken by a student. Elective courses will be chosen after meeting with a faculty member in September (January for January-start students).